Marseilles Public Library

Board of Trustees Meeting

August 12, 2020

The meeting was called to order by Dee Crawshaw at 5:15 p.m. Dee Crawshaw, Susan Roush, Julie Davis,

Janice Brozovich, Scott Caselli and Ron Bulmenshine were present. Gene Carlson, Jeannie Gabehart and Karen Latimer were absent. Director Jan Ambrose was also present.

**Minutes**: The July minutes were read and accepted as presented.

**Correspondence**: None

**Treasurer’s Report**: The report was placed on file.

**Visitors**: Heide Trettenero was present.

**Librarian’s Report**: Adult books are being checked out but children’s books haven’t been moving very well. Of the 477 adult books that were checked out, 186 were large print. Our patrons ask about coming in the library to browse and for computer use. I attended several Zoom meetings. eRate is going a little better but is still a challenge.

**Building and Grounds**: Steve has kept the lawn looking very nice. With cooler weather he will be trimming bushes.

**Personnel**: The staff continues to process new books and Inter Library Loan books. We loaned out almost 300 books to other libraries in July. The hours that we are open are very busy.

**Policies**:

**Unfinished business**: Security – information on switching to Ficek will be given at the September meeting. Library hours will revert back to our regular hours of operation. The staff has plenty of projects to work on.

**New Business**: Starting on August 17 the library will be open for front door pickup for books and will allow computer use by appointment only. Time on the computer will be limited to 30 minutes. Patrons will be required to wear a mask and use hand sanitizer. The computers and area around them will be cleaned when they leave. This vote was passed by acclimation. We will try this for a month and see how it works out.

The Fall River Contract renewal was passed by acclimation. Motion by Ron Blumenshine, seconded by Janice Brozovich.

It was decided that any extra benches that the library earns will be given to the city.

Respectfully submitted,

Jan Ambrose